PG Resident Undertaking
(Duly notarized on Rs. 300 Stamp Paper)

I, _____(s/o)/ (d/o) _____ Age: _____, residing at_____ _____ enrolled / admitted for MD/MS_____ program /course at Dr. M K Shah Medical College and Research Centre and Smt. S.M.S. Multi-Speciality Hospital, Ahmedabad (herein after referred as the "institute" / "Dr MKSMCRC") hereby solemnly undertake that,

1. All information/documents given at the time of application/counselling/joining are true and correct. I understand that at any point of time, any information, provided by me is found to be incorrect, false or misleading, my admission shall be liable to be cancelled and I may be prosecuted. I also understand that I shall be reported to all the authorities and I shall not be eligible to apply to the institute in future
2. I am aware that after joining the institute and within the time provided, if I choose to discontinue my admission, I will not have any claim whatsoever for receiving stipend for the said period.
3. I am aware that MD/MS_____ (course) is of _____ years. I am also aware that the entire course fees payable to the Dr. M K Shah Medical College and Research Centre and Smt. S.M.S. Multi-Speciality Hospital, Ahmedabad is Rs. _____/-, i.e., Rs. _____/- per term.
4. I have read and understood the fees policy and I shall undertake as that:-
    i. I shall deposit the tuition fees, hostel fees, and any other fees in time as notified from time to time by the institute. Commencement of Academic Session for PG Courses for batch 2026 is 20th November, 2026,

Details	Starting of Term	Date of Issue of circular	Last date of Payment without Late Fees
2nd Term	20th May., 2027	20th April, 2027	19th May, 2027
3rd Term	20th Nov., 2027	20th Oct., 2027	19th Nov., 2027
4th Term	20th May., 2028	20th April, 2028	19th May, 2028
5th Term	20th Nov., 2028	20th Oct., 2028	19th Oct., 2028
6th Term	20th May., 2029	20th April, 2029	19th May, 2029

Note: Fees for First Term is to be paid to Admission Committee as per admission counselling process.

ii. **I also understand that I shall have to deposit late fees due to late payment of tuition fees,**

Period of Late Payment of tuition fees (From the last date as notified in the Fees Circular)	**Penalty Amount**
Up to 1 month	₹ 500/day
Beyond 1 month and till date of Payment	₹ 1000/day

iii. **Late Fees Payment charges for SC and ST Freeship Card students receiving scholarship, as below,**

Period of Late payment of tuition fees (From the date of receipt of scholarship amount from Govt. in Students Account)	**Penalty Amount**
Up to 7 days	Nil
8 to 15 days	₹ 500/day
16 days till the date of payment of the due Fees.	₹ 1000/day

iv. **Late Fees Payment Charges for non-payment of Accommodation Charges**

Period of Late payment of hostel and mess fees (From the date as notified in the Fees Circular)	**Penalty Amount**
Up to 1 month	₹ 500/day
Beyond 1 month and till date of Payment	₹ 1000/day

v. **Late Fees Payment Charges for Library**

Period of Late deposit of books / Journal / any other study material to library	**Penalty Amount**
Up to 15 days	₹ 50 / day
Beyond 15 days & up to 30 days	₹ 100 / day
Beyond 30 days & up to the date of return of the book/s	₹ 200 / day

vi. **Late Fees for late submission of Bond /Bank Guarantee** as per Government of Gujarat notification, amended for availing SC/ST scholarship**,**

Period of Late submission	**Penalty Amount**
Up to 15th February, 2027	Nil
From 1st March, 2027 till 31st March, 2027	₹ 200 / day
1st April, 2027 onwards	₹ 300 / day

vii. I shall regularly visit the institute's website https://www.mkshahmcrc.org/, notice board and/or WhatsApp group for reading all circulars including Fees Circulars. I shall abide by the timeline for payment of Tuition /Hostel Fees.

viii. If I fail to make payment of the notified fees, I shall pay the late fees as notified by the institute.

ix. I understand that **tuition fees, accommodation charges and late fees** once paid **shall not be refunded**.

x. I understand that tuition fees, hostel fees and late fees shall not be waived under any circumstances whatsoever.

5. I have read and understood hostel policy of the institute and shall abide by its rules and regulations and shall submit a separate undertaking at the time of applying for availing hostel accommodation.

6. To avail the benefits of health insurance as per the policy of the institute, I shall disclose my **health insurance details** to the institute.

7. I further undertake that in the event of any health issues, I shall first **avail medical services** from Smt. S. M. S. Multi-Speciality Hospital, as I am required to submit a copy of the treatment record for availing **sick leave** during the study period.

8. I shall not indulge in any form of RAGGING; as per University Grant Commission (UGC) regulations / National Medical Commission regulations and I along with my parents shall submit the online undertaking accordingly on UGC website and copies of both online undertakings will be submitted along with this undertaking.

9. I shall not participate in any kind of **strike** or any kind of anti-institutional activity. I am also aware that if I participate in any type of strike, then disciplinary action would be taken against me. Strike days will be counted as absent days which may affect my attendance and/or performance and may lead to ineligibility to appear in University Examination. The actions which constitute a strike or anti-institutional activity will be determined on the sole discretion of the institution on a case by case basis.
10. I hereby undertake to do regular punching on National Medical Commission AEBAS machines twice i.e. In Punch and Out Punch with an interval of minimum 8 hours.
    i. I am aware that my stipend shall be released by the institute on the basis of punching record generated from the NMC-AEBAS portal.
    ii. I am aware that minimum 80% attendance based on NMC-AEBAS portal is required to be achieved by me for successful completion of term/year of PG residency.
    iii. I am aware that Institute / Gujarat University may not allow me to appear in final year university examination if attendance is less than 80% on NMC-AEBAS portal.
11. I have completely read and understood the PG leave policy and shall abide by its rules and regulations.
    i. I shall do daily biometric punching while entering and leaving workplace for marking my attendance, on the basis of which my stipend will be processed,
    ii. I shall avail and submit Casual Leave & Academic Leave with prior approval of HOD and Medical Superintendent / Dean.
    iii. I shall submit a copy of approved leaves regularly on or before 26th of each month to the HR dept. for the purpose of processing of stipend.
    iv. If the copy of approved leave is not submitted with in time limit, then it shall be considered as Leave without Pay (LWP) and no stipend will be granted.
    v. The leave will be sanctioned/ rejected at the sole discretion of the Head of the Department/ Medical Superintendent / Dean. No reason will be provided by the aforesaid authorities at the time of considering such leave application.
12. If period of leave/LWP/absence is extended beyond the permitted duration, I accept that my period of training shall be extended proportionately. I also accept that I may not be allowed to appear in final year university examination for this reason and I shall not raise any objection to the same.

13. It is not advisable to leave the course after joining the institute and before completion of program. I am also aware that if any student, for whatsoever reason, wants to leave/discontinue any course after the last date notified for such purpose then such student is liable to pay the balance fees for the entire course and prescribed penalty. I shall be liable to pay the entire tuition fees for the course duration of 3 years/6 terms.
14. I also understand that in case I leave the course mid-way, all my deposited amount, tuition fees & university fees will be forfeited, and I shall have no claim on it.
15. In addition to above point 13. and 14., I shall also be liable for payment of financial penalty as per below table:

Detail	**Penalty Amount**
Leaving PG course before completion of 12 months from the date of joining. i.e during First Year of Residency.	₹ 20,00,000/-
Leaving PG course between 12 to 24 months of joining institute. i.e during Second Year of Residency.	₹ 25,00,000/-
Leaving PG course between 24 to 36 months of joining institute, i.e during Third Year of Residency.	₹ 30,00,000/-

    i. I am aware that the above liability to pay shall be enforced against me and I have no objection to complying with the same.
    ii. I shall apply to Gujarat University for leaving the PG course which I was enrolled under Dr MKSMCRC, Ahmedabad and comply with the regulations of Gujarat University.
    iii. I shall make all the aforementioned payments within 2 weeks (15 Days) from the date on which I leave/discontinue the course at the institute.

16. No Objection Certificate, Migration Certificate, Eligibility Certificate, Experience Certificate, or any other certificate / document shall only be issued by the Academic Department of the institute to such student after completion of all formalities and payment of the entire Fees / Penalties as mentioned above and the submission of No Due Certificate duly signed by all concerned departments of the institute.

17. I shall enrol myself for the online research methodology course in time and shall complete the course by the end of second semester as notified by National Medical Commission, New Delhi.
    i. I shall submit the online certificate generated on successful completion of the course (Online examination also) in time.
    ii. I shall enrol myself for Online Research Methodology course within 1 month of joining the institute and submit the copy of enrolment to Academic Dept. If not submitted in time financial penalty of Rs. 500/- per day shall be paid by me or shall be deducted from my stipend.
    iii. I shall submit my research proposal with due approvals from scientific committee and ethics committee before end of 1st term or date as notified by the institute, for timely submission to the affiliating Gujarat University.
    If not submitted in time financial penalty of Rs. 500/- per day up to delay of 10 days and Rs. 1000/- per day thereafter shall be paid by me or shall be deducted from my stipend.
    iv. I understand that if I fail to comply with the above regulatory requirement specified by National Medical Commission, New Delhi, I shall not be allowed to appear in the final examination of the postgraduate course in which I am enrolled.
18. I shall submit all original documents including GMC Registration, Online Research Methodology Completion Certificate, Research Publication, Conference Attendance Certificate etc. to the Academic Department of the institute.
19. I understand that all my original documents will remain with the institute until I successfully complete my postgraduate residency programme and I shall have no objection for the same. I am aware that the fees are to be secured and I am voluntarily offering my original documents as security for the same.
20. I shall follow the regulations for residency programme framed and as amended from time to time by the National Medical Commission, Government of Gujarat, Gujarat University, Dr. M K Shah Medical College and Research Centre and Smt. S.M.S. Multi-Speciality Hospital, Ahmedabad and any other regulatory body.
21. I shall submit the Migration Certificate, if applicable, to the affiliated University within 02 Months from date of admission. If not submitted in time, then Rs. 100/- per day shall be paid by me or shall be deducted from my stipend.
22. I shall submit medical fitness certificate issued by the competent authority along with this undertaking.

23. In case I am found to be guilty of any misconduct then I shall abide by the decision taken by the disciplinary committee/ institutional administration.
24. I shall abide with all rules and regulation prevailing at the time with all addition, amendments, modification, and deletion of National Medical Commission, Government of Gujarat, affiliating University and Dr MKSMCRC, Ahmedabad.
25. I am aware and I undertake that in the event of breach of any of the conditions of this Undertaking and/or failure on my part to pay the applicable tuition fees / hostel fees / penalties (if applicable), Dr MKSMCRC, Ahmedabad is entitled to take appropriate legal proceedings against me, for including, but not limited to, recovering remaining tuition fees / penalties. Furthermore, I agree and confirm that in the event when Dr MKSMCRC, Ahmedabad is constrained to resort to legal proceedings for any reason whatsoever, I shall be bound to pay any and all costs that would be incurred to Dr MKSMCRC, Ahmedabad for pursuing the said legal proceedings.

Full Name of Student	
Admitted in PG course	
Permanent Address	
Communication Address	
Mobile Number	
Email ID	
Place: **Date:**	**Signature of Student**

Full Name of Father/Guardian: **Address:** **Mobile No:** **E-mail ID:**	**Signature**
Full Name of Mother: **Address:** **Mobile No:** **E-mail ID:**	**Signature**
Witness 1 **Name:** **AADHAR card No:**	**Signature**
Witness 2 **Name:** **AADHAR card No:**	**Signature**

Notary: